

**SUNCOAST
COMMUNITY DEVELOPMENT DISTRICT
BOARD OF SUPERVISORS
REGULAR MEETING
DECEMBER 4, 2018**

**SUNCOAST
COMMUNITY DEVELOPMENT DISTRICT AGENDA
REGULAR MEETING
DECEMBER 4, 2018 at 7:00 P.M.**

The home of Lonnie Dixon
Located at 2913 Butterfly Landing Drive, Land o' Lakes, FL 34638

District Board of Supervisors	Chairman Vice-Chairman Supervisor Supervisor Supervisor	Lonnie Dixon Lora Hutt Edmund Latif III Janice Dixon Matthew Thebeau
District Manager	Meritus	Brian Howell
District Attorney	Straley & Robin	John Vericker
District Engineer	Johnson Engineering	Phil Chang

All cellular phones and pagers must be turned off while in the meeting room
The District Agenda is comprised of four different sections:

The meeting will begin at **7:00 p.m.** Following the **Call to Order**, the public has the opportunity to comment on posted agenda items during the third section called **Audience Questions and Comments on Agenda Items**. Each individual is limited to **three (3) minutes** for such comment. The Board is not required to take action at this time, but will consider the comments presented as the agenda progresses. Following public comment, the meeting will proceed with the fourth section called **Vendor and Staff Reports**. This section will allow Vendors and District Engineer and Attorney to update Board on work and to present proposals. The fifth section is called **Business Items**. This section contains items for approval by the District Board of Supervisors that may require discussion, motions, and votes on an item-by-item basis. The sixth section is called **Consent Agenda**. The Consent Agenda section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The seventh section will be **Management Reports**. This section allows the District Manager and Staff to update the Board of Supervisors on any pending issues that are being researched for Board action. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. In the event of a Public Hearing, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion, and vote. The eighth section is called **Supervisor Requests**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet the District's needs. The final section is called **Audience Questions, Comments and Discussion Forum**. This portion of the agenda is where individuals may comment on matters that concern the District. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (813) 397-5120, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Agendas can be reviewed by contacting the Manager's office at (813) 397-5120 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Board of Supervisors
Suncoast Community Development District

Dear Board Members:

The Regular Meeting of the Board of Supervisors of the Suncoast Community Development District will be held on **Tuesday, December 4, 2018 at 7:00 p.m.** at the Ballantrae Clubhouse located at 17611 Mentmore Blvd. Land O' Lakes, FL 34638.

- 1. PLEDGE OF ALLEGIANCE**
- 2. CALL TO ORDER**
- 3. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**
- 4. VENDOR/STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
- 5. BUSINESS ITEMS**
 - A. Capital Improvement Update
 - B. Consideration of Resolution 2019-01; Re-designating Officers.....Tab 01
 - C. General Matters of the District
- 6. CONSENT AGENDA**
 - A. Consideration of the Board of Supervisors Meeting Minutes November 13, 2018..... Tab 02
 - B. Consideration of Operation and Maintenance Expenditures October 2018..... Tab 03
 - C. Review of Financial Statements Month Ending October 31, 2018..... Tab 04
- 7. MANAGEMENT REPORTS**
 - A. Staff Task List..... Tab 05
 - B. District Manager Tab 06
 1. Aquatics Report – *Under Separate Cover*
 2. Speed Data
 - C. Field Manager's Report..... Tab 07
- 8. SUPERVISORS REQUESTS**
- 9. AUDIENCE QUESTIONS, COMMENTS AND DISCUSSION FORUM**
- 10. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 397-5120.

Sincerely,

Brian Howell
District Manager

RESOLUTION 2019-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF SUNCOAST COMMUNITY DEVELOPMENT DISTRICT RE-DESIGNATING THE MANAGEMENT PROVIDED OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Suncoast Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

WHEREAS, the Board of Supervisors (hereinafter the “Board”) previously designated the Officers of the District; and

WHEREAS, the Board now desires to re-designate certain Officers whose service to the District relates to their position within the District management company.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF SUNCOAST COMMUNITY DEVELOPMENT DISTRICT THAT:

- Section 1.** _____ is appointed Chairman.
_____ is appointed Vice Chairman.
Brian Lamb _____ is appointed Secretary.
Eric Davidson _____ is appointed Treasurer.
Brian Howell _____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.
_____ is appointed Assistant Secretary.

Section 2. All prior designations which are inconsistent with the designations herein are forthwith rescinded.

Section 3. This Resolution shall become effective on December 4, 2018.

PASSED AND ADOPTED THIS 4th DAY OF DECEMBER, 2018.

ATTEST:

**SUNCOAST
COMMUNITY DEVELOPMENT DISTRICT**

SECRETARY / ASSISTANT SECRETARY

CHAIRMAN

SUNCOAST COMMUNITY DEVELOPMENT DISTRICT

November 13, 2018 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Suncoast Community Development District was held on **Tuesday, November 13, 2018 at 7:00 p.m.** at the home of Lonnie Dixon located at 2913 Butterfly Landing Drive, Land O' Lakes, FL 34638.

1. CALL TO ORDER

Brian Howell called the Regular Meeting of the Board of Supervisors of the Suncoast Community Development District to order on **Tuesday, November 13, 2018 at 7:02 p.m.**

Board Members Present and Constituting a Quorum:

Lonnie Dixon	Chairman
Lora Hutt	Vice Chairman
Edmund Latif	Supervisor
Janice Dixon	Supervisor
Matthew Thebeau	Supervisor

Staff Members Present:

Brian Howell	Meritus
Tim Bowersox	Yellowstone
Paul Miller	Danielle Fence
James Butler	Spearem

There was one audience member in attendance.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

There were no audience questions or comments on agenda items.

3. BUSINESS ITEMS

A. Capital Improvement Update

The Board discussed the capital improvement project with vendors.

The entire conversation is available on audio recording.

The Board and vendors agreed project would start on January 7, 2018. Spearem will start first and remove existing fencing, and Yellowstone will come behind them to prune all oak trees. Danielle Fence will then follow and install fencing. The goal is for owners' yards to only be exposed or open for no more than one week. Mr. Howell will send out letters to affected owners

47 in the first part of December. Mr. Howell will also arrange progress payments with Danielle. The
48 District Engineer will be on standby for any boundary questions.

49
50 The Board then reviewed color choices for columns and post caps with Danielle. The Board
51 chose Sedona for stone and medium brown for caps. Mr. Bowersox will Yellowstone then went
52 over proposals for enhancement of the wall and palm tree transplanting. The Board liked the plan
53 and will proceed after the fence project has been completed. The Board also approved two
54 cleanup invoices and directed Mr. Bowersox to install river rock at the musky mint monument.

55
56 **B. Discussion on Marquee Signs**

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58 The Board decided to table the marquee signs to another meeting in the future.

59
60 **C. General Matters of the District**

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63 **4. VENDOR/STAFF REPORTS**

64 **A. District Counsel**

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66 Mr. Howell stated that there was nothing from District Counsel to report.

67
68 **B. District Engineer**

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70 Mr. Howell noted that sidewalk repairs that will begin within the next week.

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72
73 **5. CONSENT AGENDA**

74 **A. Consideration of the Board of Supervisors Meeting Minutes October 2, 2018**

75
76 The Board reviewed the October 2, 2018 minutes.

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78 MOTION TO: Approve the October 2, 2018 meeting minutes.
79 MADE BY: Supervisor Hutt
80 SECONDED BY: Supervisor J. Dixon
81 DISCUSSION: None Further
82 RESULT: Called to Vote: Motion PASSED
83 5/0 – Motion Passed Unanimously

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85 **C. Consideration of Operation and Maintenance Expenditures September 2018**

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87 The Board reviewed the O&Ms.

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MOTION TO:	Approve the September 2018 O&Ms.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion Passed Unanimously

C. Review of Financial Statements Month Ending September 30, 2018

The financials were reviewed and accepted. Mr. Howell will check on excess funds from the Pasco County Tax Collector letter.

6. MANAGEMENT REPORTS

- A. Staff Task List**
- B. District Manager**
 - 1. Aquatics Report**
 - C. Field Manager’s Report**

Mr. Howell went over the staff reports. The Board requested for green and red lenses to be added to the monument up-lighting.

7. SUPERVISOR REQUESTS

The Board requested to replace the “under surveillance” signs. They also asked to move the traffic sign to Meadowbrook on the next rotation, look into screening the utility boxes, and add monument painting and lighting upgrade to the January agenda. The Board also wanted to check with Mr. Bowersox on the warranty issue with the two dead palms.

8. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM

There were no audience questions or comments.

127 **9. ADJOURNMENT**
128

MOTION TO:	Adjourn at 8:05 p.m.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

135
136 **Please note the entire meeting is available on disc.*
137

138 **These minutes were done in summary format.*

139 **Each person who decides to appeal any decision made by the Board with respect to any matter*
140 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
141 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
142 *based.*

143
144 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**
145 **noticed meeting held on _____.**
146

147 _____
148 **Signature**

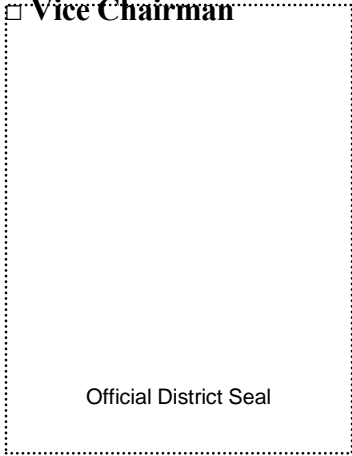
147 _____
148 **Signature**

149 _____
150 **Printed Name**

149 _____
150 **Printed Name**

151
152 **Title:**
153 **Chairman**
154 **Vice Chairman**

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152 **Title:**
153 **Secretary**
154 **Assistant Secretary**



Recorded by Records Administrator

Signature

Date

**Suncoast Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
Monthly Contract					
Aquatic Systems, Inc.	423886	\$ 1,195.00			Monthly Lake and Wetland Services - October Inv#0000423886
Meritus Districts	8709	3,366.68		\$ 3,333.33	Management Services - November, bank fee, postage Inv#8709
Yellowstone	231317	6,575.50			Monthly Landscape Maintenance Inv#INV-0000231317
Monthly Contract Sub-Total		\$ 11,137.18			
Variable Contract					
Variable Contract Sub-Total		\$ 0.00			
Utilities					
Duke Energy	05982 69151 100118	\$ 28.78			Electric service - 8/28/18-9/27/18 #05982 69151
Duke Energy	13850 15271 100118	43.11			Electric service - 08/28/18-09/27/18 #13850 15271
Duke Energy	18080 29586 100118	138.40			Electric service - 8/28/18-9/27/18 #18080 29586
Duke Energy	22714 64185 100118	715.67			Electric service - 9/10/18-10/9/18 #22714 64185
Duke Energy	24092 34388 100118	40.62			Electric service - 8/28/18-9/27/18 #24092 34388
Duke Energy	33064 76356 100118	24.86			Electric service - 8/28/18-9/27/18 #33064 76356
Duke Energy	34750 73096 100118	126.09			Electric service - 8/28/18-9/27/18 #34750 73096
Duke Energy	37999 63459 100118	65.84			Electric service - 08/28/18-09/27/18 #37999 63459
Duke Energy	43938 90236 100118	1,112.59			Electric Service -8/31/18-10/02/18 #43938

**Suncoast Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
					90236
Duke Energy	53878 76490 100118	1,051.62			Electric service - 8/31/18-10/02/18 #53878 76490
Duke Energy	56765 58058 100118	15.76			Electric Service - 8/28/18-9/27/18 #56765 58058
Duke Energy	65875 61186 100118	24.75			Electric service - 8/28/18-9/27/18 #65875 61186
Duke Energy	72448 56252 100118	27.71			Electric service - 8/28/18-9/27/18 #72448 56252
Duke Energy	91916 23014 100118	148.23			Electric service - 8/28/18-9/27/18 #91916 23014
Duke Energy	93333 09362 100118	719.36			Electric service - 8/28/18-9/27/18 #93333 09362
Duke Energy	93600 77559 100118	114.13			Electric Service - 8/28/18-9/27/18 Acct#93600 77559
Duke Energy	93600 77559 110118	108.45			Electric Service - 9/27/18-10/26/18 Acct#93600 77559
Duke Energy	96435 96159 100118	125.96			Electric service - 8/28/18-9/27/18 #96435 96159
Duke Energy	96435 96159 100118	125.96	\$ 4,757.89	\$ 3,916.67	Electric service - 8/28/18-9/27/18 #96435 96159
Pasco County Utilities	11048719	9.37			Irrigation Potable - 8/24/18-9/25/18 Meter no. 13440335
Pasco County Utilities	11048720	9.37			Irrigation Potable - 8/24/18-9/25/18 Meter no. 13440452
Pasco County Utilities	11048721	9.37	\$ 28.11		Irrigation Potable - 8/24/18-9/25/18 Meter no. 13440330
Utilities Sub-Total		\$ 4,786.00			
Regular Services					

Suncoast Community Development District Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
Janice Dixon	JD100218	\$ 200.00			Supervisors meeting - JD100218
Lonnie Dixon	LD100218	200.00			Supervisors meeting - LD100218
Supervisor: Lora Hutt	LH100218	200.00			Supervisors meeting - LH100218
Supervisor: Matthew Thebeau	MT100218	200.00	\$ 400.00	\$ 1,000.00	Supervisors meeting - MT100218
Regular Services Sub-Total		\$ 800.00			
Additional Services					
ADA Site Compliance	443	\$ 1,450.00			Website Auditing and Remediation for Compliance and Accessibility Inv#443
DEO	72375	175.00			FY 2018/2019 Special District Fee Inv# 72375
Johnson Engineering, Inc.	949160	340.00			Engineering - Review final pay apps for Phase 1 and 2 improvements Inv#949160
Straley Robin Vericker	16263	80.00			Professional Services - thru 10/15/2018 Inv#16263
Suncoast Meadows HOA	SMHOA101018	100.00			Donation to the HOA for the Fall Festival
Yellowstone	234974	3,386.58			Landscape - Hedgerow Removal Along Apartment Border Inv# INV-0000234974
Additional Services Sub-Total		\$ 5,531.58			
TOTAL:		\$ 22,254.76			

Approved (with any necessary revisions noted):

Signature

Printed Name

**Suncoast Community Development District
Summary of Operations and Maintenance Invoices**

Vendor	Invoice/Account Number	Amount	Vendor Total	Monthly Budget	Comments/Description
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Title (check one):

Chairman Vice Chairman Assistant Secretary

Suncoast Community Development District

Financial Statements
(Unaudited)

Period Ending
October 31, 2018



Meritus Districts
2005 Pan Am Circle ~ Suite 120 ~ Tampa, Florida 33607
Phone (813) 873-7300 ~ Fax (813) 873-7070

Suncoast Community Development District

Balance Sheet

As of 10/31/2018
(In Whole Numbers)

	General Fund	Debt Service Fund - Series 2014	Capital Projects Fund - Series 2014	Capital Projects Fund - Series 2018	General Fixed Assets Account Group	General Long-Term Debt Account Group	Total
Assets							
Cash-Operating Account	86,287	0	0	0	0	0	86,287
Cash-Project Fund Account FCB	0	0	0	362,952	0	0	362,952
Cash-Reserve Fund Account FCB	0	0	0	15,000	0	0	15,000
Cash on Hand	0	0	0	0	0	0	0
Assessments Receivable-Landowners	0	0	0	0	0	0	0
Investments - Reserve - Series 2014	0	316,462	0	0	0	0	316,462
Investments - Revenue - Series 2014	0	90,119	0	0	0	0	90,119
Investments - Construction - Series 2014	0	0	0	0	0	0	0
Investments - Deferred Costs - Series 2014	0	0	2,038	0	0	0	2,038
Prepaid Expenses	0	0	0	0	0	0	0
Prepaid General Liability Insurance	4,567	0	0	0	0	0	4,567
Prepaid D & O Insurance	2,154	0	0	0	0	0	2,154
Prepaid Trustee Fees	0	0	0	0	0	0	0
Deposits	45	0	0	0	0	0	45
Ancillary Costs	0	0	0	0	0	0	0
Accumulated Depreciation-Buildings	0	0	0	0	1,677,975	0	1,677,975
Improvements Other Than Buildings	0	0	0	0	4,494	0	4,494
Construction Work In Progress	0	0	0	0	664,197	0	664,197
Amount Available-Debt Service	0	0	0	0	0	484,401	484,401
Amount To Be Provided-Debt Service	0	0	0	0	0	4,600,599	4,600,599
Other	0	0	0	0	0	0	0
Total Assets	93,054	406,581	2,038	377,952	2,346,666	5,085,000	8,311,290
Liabilities							
Accounts Payable	4,012	0	0	0	0	0	4,012
Accounts Payable Other	11	0	0	0	0	0	11
Due To General Fund	0	0	0	0	0	0	0
Due To Debt Service Fund	0	0	0	0	0	0	0
Accrued Interest Payable	0	0	0	0	0	0	0
Revenue Bonds Payable--Series 2004	0	0	0	0	0	0	0
Revenue Bonds Payable--Series 2014	0	0	0	0	0	4,560,000	4,560,000
Improvement Revenue Notes Payable 2018	0	0	0	0	0	525,000	525,000
Other	0	0	0	0	0	0	0
Total Liabilities	4,023	0	0	0	0	5,085,000	5,089,023
Fund Equity & Other Credits							
Fund Balance-All Other Reserves	0	407,924	1,628	362,952	0	0	772,504

Suncoast Community Development District

Balance Sheet

As of 10/31/2018
(In Whole Numbers)

	General Fund	Debt Service Fund - Series 2014	Capital Projects Fund - Series 2014	Capital Projects Fund - Series 2018	General Fixed Assets Account Group	General Long-Term Debt Account Group	Total
Retained Earnings-Reserved	0	0	0	15,000	0	0	15,000
Fund Balance-Unreserved	118,710	0	0	0	0	0	118,710
Investment In General Fixed Assets	0	0	0	0	2,346,666	0	2,346,666
Other	(27,262)	225	410	0	0	0	(26,627)
Total Fund Equity & Other Credits	<u>91,448</u>	<u>408,150</u>	<u>2,038</u>	<u>377,952</u>	<u>2,346,666</u>	<u>0</u>	<u>3,226,253</u>
Total Liabilities & Fund Equity	<u><u>95,471</u></u>	<u><u>408,150</u></u>	<u><u>2,038</u></u>	<u><u>377,952</u></u>	<u><u>2,346,666</u></u>	<u><u>5,085,000</u></u>	<u><u>8,315,276</u></u>

Suncoast Community Development District

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2018 Through 10/31/2018

(In Whole Numbers)

	Total Budget - Original	Current Year Actual	Budget to Actual Variance	Budget Percent Remaining
Revenues				
Special Assessments - Service Charges				
Tax Roll	335,094	0	(335,094)	(100)%
Interest Earnings				
Interest Earnings	116	2	(114)	(98)%
Other Miscellaneous Revenues				
Transfers	46,200	0	(46,200)	(100)%
Total Revenues	381,410	2	(381,408)	(101)%
Expenditures				
Legislative				
Supervisor Fees	12,000	800	11,200	93 %
Financial & Administrative				
District Management	40,000	3,333	36,667	92 %
District Engineer	8,500	340	8,160	96 %
Disclosure Report	1,000	0	1,000	100 %
Trustees Fees	4,800	4,649	151	3 %
Tax Collector Fees	150	0	150	100 %
Auditing Services	6,000	0	6,000	100 %
Arbitrage Rebate Calculation	650	0	650	100 %
Rentals & Leases	600	0	600	100 %
Postage, Phone, Faxes, Copies	300	69	231	77 %
Legal Advertising	450	0	450	100 %
Bank Fees	85	26	59	70 %
Dues, Licenses & Fees	200	175	25	13 %
Office Supplies	300	0	300	100 %
Website Development & Maintenance	1,300	1,450	(150)	(12)%
Legal Counsel				
District Counsel	6,500	80	6,420	99 %
Insurance				
Public Officials Liability Insurance	3,000	196	2,804	93 %
General Liability Insurance	3,300	242	3,058	93 %
Property Casualty Insurance	1,700	96	1,604	94 %
Electric Utility Services				
Utility Services	9,000	924	8,076	90 %
Street Lights	42,600	3,599	39,001	92 %
Water-Sewer Combination Services				
Utility Services	700	28	672	96 %
Stormwater Control				
Aquatic Contract	13,175	1,195	11,980	91 %
Mitigation Area Monitoring & Maintenance	1,000	0	1,000	100 %
Lake/Pond Bank Maintenance	800	0	800	100 %
Aquatic Plant Replacement	3,000	0	3,000	100 %

Suncoast Community Development District

Statement of Revenues and Expenditures

001 - General Fund

From 10/1/2018 Through 10/31/2018

(In Whole Numbers)

	Total Budget - Original	Current Year Actual	Budget to Actual Variance	Budget Percent Remaining
Capital Improvements	1,000	0	1,000	100 %
Other Physical Environment				
Debt Service - Manual Billing	120,200	0	120,200	100 %
Entry & Walls Maintenance	1,000	0	1,000	100 %
Landscape Maintenance	68,000	6,576	61,425	90 %
Miscellaneous Maintenance	1,000	0	1,000	100 %
Landscape Maintenance - Other	5,000	3,387	1,613	32 %
Holiday Lights	9,000	0	9,000	100 %
Landscape Replacement Plants, Shrubs, Trees	5,000	0	5,000	100 %
Irrigation Repairs and Maintenance	4,000	0	4,000	100 %
Road & Street Facilities				
Pavement & Signage Repairs	2,100	0	2,100	100 %
Parks & Recreation				
Off Duty Deputy Services	2,000	0	2,000	100 %
Miscellaneous Fees	0	100	(100)	0 %
Contingency				
Miscellaneous Fees	2,000	0	2,000	100 %
Total Expenditures	<u>381,410</u>	<u>27,264</u>	<u>354,146</u>	<u>93 %</u>
Excess Revenues Over (Under) Expenditures	<u>0</u>	<u>(27,262)</u>	<u>(27,262)</u>	<u>0 %</u>

Suncoast Community Development District

Statement of Revenues and Expenditures
 201 - Debt Service Fund - Series 2014
 From 10/1/2018 Through 10/31/2018
 (In Whole Numbers)

	Total Budget - Original	Current Year Actual	Budget to Actual Variance	Budget Percent Remaining
Revenues				
Special Assessments - Capital Improvements				
Tax Roll	367,138	0	(367,138)	(100)%
Interest Earnings				
Interest Earnings	0	634	634	0 %
Total Revenues	367,138	634	(366,504)	(100)%
Expenditures				
Debt Service				
Interest	162,137	0	162,137	100 %
Principal	205,000	0	205,000	100 %
Total Expenditures	367,137	0	367,137	100 %
Other Expenditures				
Interfund Transfer				
Interfund Transfer	0	408	(408)	0 %
Total Other Expenditures	0	408	(408)	0 %
Excess Revenues Over (Under) Expenditures	1	225	224	22,418 %

Suncoast Community Development District

Statement of Revenues and Expenditures
 301 - Capital Projects Fund - Series 2014
 From 10/1/2018 Through 10/31/2018
 (In Whole Numbers)

	Total Budget - Original	Current Year Actual	Budget to Actual Variance	Budget Percent Remaining
Revenues				
Interest Earnings				
Interest Earnings	0	2	2	0 %
Total Revenues	0	2	2	0 %
Other Revenues				
Interfund Transfer				
Interfund Transfer	0	408	408	0 %
Total Other Revenues	0	408	408	0 %
Excess Revenues Over (Under) Expenditures	0	410	410	0 %

Suncoast Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Bank Balance	88,552.80
Less Outstanding Checks/Vouchers	2,265.67
Plus Deposits in Transit	2,931.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>(2,931.00)</u>
Reconciled Bank Balance	86,287.13
Balance Per Books	<u>86,287.13</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
4609	10/11/2018	System Generated Check/Voucher	100.00	Suncoast Meadows HOA
4611	10/18/2018	System Generated Check/Voucher	715.67	Duke Energy
4614	10/25/2018	System Generated Check/Voucher	1,450.00	ADA Site Compliance
Outstanding Checks/Vouchers			<u>2,265.67</u>	

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Outstanding Deposits

<u>Deposit Number</u>	<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
	CR245	9/30/2018	Tax Distribution Series 2014 - FY18 ID Excess Fees	2,931.00
Outstanding Deposits				2,931.00

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Outstanding Suspense Items

<u>Item Number</u>	<u>Date</u>	<u>Description</u>	<u>Amount</u>
015522	10/29/2018	in transit	<u>(2,931.00)</u>
Outstanding Suspense Items			<u><u>(2,931.00)</u></u>

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 10/31/2018

Reconciliation Date: 10/31/2018

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
4575	10/1/2018	System Generated Check/Voucher	200.00	Lonnie D Dixon
4576	10/1/2018	System Generated Check/Voucher	200.00	Lora Hutt
4577	10/1/2018	System Generated Check/Voucher	200.00	Janice Dixon
4578	10/1/2018	System Generated Check/Voucher	127.50	Johnson Engineering, Inc.
4579	10/1/2018	System Generated Check/Voucher	200.00	Edmund Emmanuel Latif III
4580	10/1/2018	System Generated Check/Voucher	200.00	Matthew Thebeau
4581	10/1/2018	System Generated Check/Voucher	3,423.03	Meritus Districts
4582	10/1/2018	System Generated Check/Voucher	158.41	Straley & Robin, P.A.
4583	10/4/2018	System Generated Check/Voucher	1,195.00	Aquatic Systems, Inc
4584	10/4/2018	System Generated Check/Voucher	40.00	Dennis Hobbs
4585	10/4/2018	System Generated Check/Voucher	200.00	Lonnie D Dixon
4586	10/4/2018	System Generated Check/Voucher	28.78	Duke Energy
4587	10/4/2018	System Generated Check/Voucher	43.11	Duke Energy
4588	10/4/2018	System Generated Check/Voucher	138.40	Duke Energy
4589	10/4/2018	System Generated Check/Voucher	40.62	Duke Energy
4590	10/4/2018	System Generated Check/Voucher	24.86	Duke Energy
4591	10/4/2018	System Generated Check/Voucher	126.09	Duke Energy
4592	10/4/2018	System Generated Check/Voucher	65.84	Duke Energy

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account

Reconciliation ID: 10/31/2018

Reconciliation Date: 10/31/2018

Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
4593	10/4/2018	System Generated Check/Voucher	15.76	Duke Energy
4594	10/4/2018	System Generated Check/Voucher	24.75	Duke Energy
4595	10/4/2018	System Generated Check/Voucher	27.71	Duke Energy
4596	10/4/2018	System Generated Check/Voucher	148.23	Duke Energy
4597	10/4/2018	System Generated Check/Voucher	719.36	Duke Energy
4598	10/4/2018	System Generated Check/Voucher	114.13	Duke Energy
4599	10/4/2018	System Generated Check/Voucher	125.96	Duke Energy
4600	10/4/2018	System Generated Check/Voucher	200.00	Lora Hutt
4601	10/4/2018	System Generated Check/Voucher	200.00	Janice Dixon
4602	10/4/2018	System Generated Check/Voucher	200.00	Jesus D. Lopez - TCASS
4603	10/4/2018	System Generated Check/Voucher	200.00	Matthew Thebeau
4604	10/4/2018	System Generated Check/Voucher	117.20	Times Publishing Company
4605	10/4/2018	System Generated Check/Voucher	6,575.50	Yellowstone Landscape
4606	10/11/2018	System Generated Check/Voucher	175.00	Department of Economic Opportunity
4607	10/11/2018	System Generated Check/Voucher	1,112.59	Duke Energy
4608	10/11/2018	System Generated Check/Voucher	1,051.62	Duke Energy
4610	10/11/2018	System Generated Check/Voucher	1,405.50	Yellowstone Landscape
4612	10/18/2018	System Generated Check/Voucher	6,400.00	Egis Insurance Advisors, LLC

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
 Reconciliation ID: 10/31/2018
 Reconciliation Date: 10/31/2018
 Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
4613	10/18/2018	System Generated Check/Voucher	28.11	Pasco County Utilities Services
4615	10/25/2018	System Generated Check/Voucher	340.00	Johnson Engineering, Inc.
4616	10/25/2018	System Generated Check/Voucher	1,039.06	Straley Robin Vericker
4616	10/25/2018	System Generated Check/Voucher	(1,039.06)	Straley Robin Vericker
4617	10/25/2018	System Generated Check/Voucher	3,386.58	Yellowstone Landscape
4618	10/25/2018	System Generated Check/Voucher	80.00	Straley Robin Vericker
Cleared Checks/Vouchers			29,259.64	
			29,259.64	

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash-Operating Account
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Cleared Other Cash Items

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
JV1048	10/31/2018	Interest earned	1.76
JV1049	10/31/2018	Bank fee	<u>(5.00)</u>
Cleared Other Cash Items			(3.24)
			<u><u> </u></u>

10/31/2018



Account Statement

SUNCOAST COMMUNITY DEVELOPMENT DISTRICT
 2005 PAN AM CIRCLE SUITE 120
 TAMPA FL 33607

Questions? Please call
 1-800-786-8787

Financial confidence gives you all kinds of confidence.
 Join the movement at onUp.com.
 Confidence Starts Here.

Account Summary	Account Type	Account Number	Statement Period
	PUBLIC FUNDS ADVANTAGEPLUS		10/01/2018 - 10/31/2018

Description	Amount	Description	Amount
Beginning Balance	\$117,815.68	Average Balance	\$103,356.66
Deposits/Credits	\$1.76	Average Collected Balance	\$103,356.66
Checks	\$29,259.64	Number of Days in Statement Period	31
Withdrawals/Debits	\$5.00	Annual Percentage Yield Earned	.02%
Ending Balance	\$88,552.80	Interest Paid Year to Date	\$2.15

Overdraft Protection	Account Number	Protected By
		Not enrolled

For more information about SunTrust's Overdraft Services, visit www.suntrust.com/overdraft.

Deposits/Credits	Date	Amount	Serial #	Description
	10/31	1.76		INTEREST PAID THIS STATEMENT THRU 10/31
Deposits/Credits: 1		Total Items Deposited: 0		

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	4575	200.00	10/04	4589	40.62	10/12	4602	200.00	10/17
	4576	200.00	10/09	4590	24.86	10/12	4603	200.00	10/16
	4577	200.00	10/04	4591	126.09	10/12	4604	117.20	10/16
	4578	127.50	10/09	4592	65.84	10/12	4605	6,575.50	10/12
	4579	200.00	10/16	4593	15.76	10/12	4606	175.00	10/23
	4580	200.00	10/09	4594	24.75	10/11	4607	1,112.59	10/19
	4581	3,423.03	10/02	4595	27.71	10/11	4608	1,051.62	10/19
	4582	158.41	10/05	4596	148.23	10/11	*4610	1,405.50	10/15
	4583	1,195.00	10/16	4597	719.36	10/11	*4612	6,400.00	10/25
	4584	40.00	10/16	4598	114.13	10/11	4613	28.11	10/25
	4585	200.00	10/12	4599	125.96	10/11	*4615	340.00	10/31
	4586	28.78	10/11	4600	200.00	10/12	*4617	3,386.58	10/29
	4587	43.11	10/12	4601	200.00	10/12	4618	80.00	10/30
	4588	138.40	10/12						

Checks: 40
 * Indicates break in check number sequence. Check may have been processed electronically and listed as an Electronic/ACH transaction.

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	10/19	5.00		ACCOUNT ANALYSIS FEE
Withdrawals/Debits: 1				

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	10/01	117,815.68	117,815.68	10/04	113,992.65	113,992.65
	10/02	114,392.65	114,392.65	10/05	113,834.24	113,834.24

10/31/2018



Account
 Statement

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
	10/09	113,306.74	113,306.74	10/19	98,960.73	98,960.73
	10/11	112,117.82	112,117.82	10/23	98,785.73	98,785.73
	10/12	104,487.64	104,487.64	10/25	92,357.62	92,357.62
	10/15	103,082.14	103,082.14	10/29	88,971.04	88,971.04
	10/16	101,329.94	101,329.94	10/30	88,891.04	88,891.04
	10/17	101,129.94	101,129.94	10/31	88,552.80	88,552.80

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.

Suncoast Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 10102 Cash-Project Fund Account FCB
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Bank Balance	362,951.51
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	362,951.51
Balance Per Books	<u>362,951.51</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10102 Cash-Project Fund Account FCB
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Outstanding Other Cash Items

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
001	8/13/2018	Move DS to CP	0.00
001	9/27/2018	Rivercrest Greenspoon Wire	<u>0.00</u>
Outstanding Other Cash Items			0.00
			<u><u>0.00</u></u>

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10102 Cash-Project Fund Account FCB
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
CD073	9/25/2018	Paid - Danielle Fence ck# 1002	117,000.00	
Cleared Checks/Vouchers			117,000.00	

SUNCOAST COMMUNITY DEVELOPMENT DISTRICT
 PROJECT FUND
 2005 PAN AM CIR SUITE 120
 TAMPA FL 33607-2529

Last statement: September 30, 2018
 This statement: October 31, 2018
 Total days in statement period: 31

Page: 1 of 2
 XXXXXX6904
 (2)

Direct inquiries to:
 Local Branch, 239 437-0025

Florida Community Bank, N.A.
 7900 Summerlin Lakes Dr
 Fort Myers, FL 33907

Public Funds Checking

Account number	XXXXXX6904	Beginning balance	\$476,451.51
Enclosures	2	Total additions	3,500.00
		Total subtractions	117,000.00
		Ending balance	\$362,951.51

CHECKS

Number	Date	Amount	Number	Date	Amount
1002	10-01	117,000.00			

CREDITS

Date	Description	Additions
10-11	Deposit	3,500.00

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
09-30	476,451.51	10-01	359,451.51	10-11	362,951.51

Thank you for banking with Florida Community Bank, N.A.

SUNCOAST CDD PROJECT FUND
 2005 PAN AM CIRCLE SUITE 120
 TAMPA, FL 33607

LIST CHECKS SEPARATELY OR ATTACH LIST

CURRENCY ▶ 03 10/11/2018
 COIN ▶ 102
 CHECKS ▶ 35 0000
 TOTAL FROM OTHER FUND ▶
 \$ 35 0000

DEPOSIT TICKET

DATE 10-11-18

FCB
 FLORIDA COMMUNITY BANK

⑆056015755⑆ ⑆527805904⑆ 600

10/11/2018 Deposit \$3,500.00

DEBITS

10/11/18 18:29 218-1 1527805904 OK Deposit 3500.00

⑆1110⑆ ⑆056015755⑆ ⑆527805904⑆ ⑆0000⑆

SUNCOAST CDD PROJECT FUND
 2005 PAN AM CIRCLE SUITE 120
 TAMPA, FL 33607

1002
 03-11-2018

DATE 9/25/18

PAY TO THE ORDER OF Danielle Fence \$ 117,000.00

One hundred & seventeen thousand dollars 00/100 DOLLARS

FCB
 FLORIDA COMMUNITY BANK

FOR [Signature]

⑆001002⑆ ⑆056015755⑆ ⑆527805904⑆

10/01/2018 1002 \$117,000.00

⑆056015755⑆ ⑆527805904⑆ ⑆0000⑆

For CRT Remote Deposit Only
 Danielle Fence Mfg Co.
 Citizens Bank & Trust
 5800457201

Suncoast Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 10103 Cash-Reserve Fund Account FCB
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Bank Balance	15,000.00
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	15,000.00
Balance Per Books	<u>15,000.00</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Suncoast Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10103 Cash-Reserve Fund Account FCB
Reconciliation ID: 10/31/2018
Reconciliation Date: 10/31/2018
Status: Locked

Outstanding Other Cash Items

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>
001	8/13/2018	Move DS to CP	<u>0.00</u>
Outstanding Other Cash Items			<u>0.00</u>
			<u><u>0.00</u></u>

SUNCOAST COMMUNITY DEVELOPMENT DISTRICT
 RESERVE FUND
 2005 PAN AM CIR SUITE 120
 TAMPA FL 33607-2529

Last statement: September 30, 2018
 This statement: October 31, 2018
 Total days in statement period: 31

Page: 1 of 1
 XXXXXX2001
 (0)

Direct inquiries to:
 Local Branch, 239 437-0025

Florida Community Bank, N.A.
 7900 Summerlin Lakes Dr
 Fort Myers, FL 33907

Public Funds Checking

Account number	XXXXXX2001	Beginning balance	\$15,000.00
		Total additions	.00
		Total subtractions	.00
		Ending balance	\$15,000.00

**** No activity this statement period ****

Thank you for banking with Florida Community Bank, N.A.



Action Item Template

Date	December 1, 2018
District	Suncoast

#	Action Item Description	Responsible	Open Date	Date Due	Closed Date	Status	Comments
1	Capital Improvements	BH	1/1/17	Dec Meeting		open	Will start 1/7.
2	Utility Boxes	BH	7/1/18	Dec Meeting		open	We can plant just need to provide a plan to cable provider.
4	Aquatics	BH	11/1/18	Dec Meeting		done	Please see latest report.
5	Holiday Lights	BH	9/1/18	Dec Meeting		done	Installed
6	Sidewalk Repairs	BH	10/1/18	Dec Meeting		open	In progress
7	FHP Patrols	BH	1/1/18	Dec Meeting		done	On going
8	Engineer	PC	10/1/18	Dec Meeting		done	No major items at this time.

Custom Report

Technician Name: administrator

Location: Suncoast

State/Province: FL

Address:

Postal Code/ZIP:

City: Odessa



Report Period: 9/1/2018 to 9/15/2018

		<i>Total Vehicle Count</i>	<i>Posted Speed Limit</i>	<i>Tolerated Speed</i>	<i>Number of Speed Limit Violations</i>	<i>Number of Vehicles Respecting Limit</i>	<i>Number of Vehicles inside Tolerated Range</i>
9/1/2018	00:00:00	421	40	43	33	388	23
9/2/2018	00:00:00	383	40	43	33	350	22
9/3/2018	00:00:00	510	40	43	39	471	27
9/4/2018	00:00:00	515	40	43	47	468	30
9/5/2018	00:00:00	559	40	43	32	527	18
9/6/2018	00:00:00	528	40	43	^H 56	472	^H 38
9/7/2018	00:00:00	^H 648	40	43	38	^H 610	22
9/8/2018	00:00:00	452	40	43	32	420	22
9/9/2018	00:00:00	576	40	43	40	536	27
9/10/2018	00:00:00	412	40	43	36	376	29
9/11/2018	00:00:00	0	0	0	0	0	0
9/12/2018	00:00:00	0	0	0	0	0	0
9/13/2018	00:00:00	0	0	0	0	0	0
9/14/2018	00:00:00	0	0	0	0	0	0
		SUM: 5,004			SUM: 386	SUM: 4,618	SUM: 258

		<i>% of Speed Limit Violations</i>	<i>% of Vehicles Respecting Limit</i>	<i>% Vehicles in Tolerated Range</i>	<i>Average Vehicle Speed</i>	<i>Maximum Speed</i>	<i>Minimum Speed</i>
9/1/2018	00:00:00	8	92	5	33	47	5
9/2/2018	00:00:00	9	91	6	33	46	9
9/3/2018	00:00:00	8	92	5	33	58	5
9/4/2018	00:00:00	9	91	6	^H 34	49	16
9/5/2018	00:00:00	6	^H 94	3	32	54	5
9/6/2018	00:00:00	^H 11	89	^H 7	^H 34	53	12
9/7/2018	00:00:00	6	^H 94	3	25	71	5
9/8/2018	00:00:00	7	93	5	29	54	5
9/9/2018	00:00:00	7	93	5	32	48	5
9/10/2018	00:00:00	9	91	^H 7	33	47	6
9/11/2018	00:00:00	0	0	0	0	0	0
9/12/2018	00:00:00	0	0	0	0	0	0
9/13/2018	00:00:00	0	0	0	0	0	0
9/14/2018	00:00:00	0	0	0	0	0	0
		AVG: 5	AVG: 65	AVG: 3	AVG: 22		

		50% Speeds	85% Speeds
9/1/2018	00:00:00	35	39
9/2/2018	00:00:00	35	40
9/3/2018	00:00:00	35	40
9/4/2018	00:00:00	35	41
9/5/2018	00:00:00	34	39
9/6/2018	00:00:00	35	42
9/7/2018	00:00:00	31	39
9/8/2018	00:00:00	34	40
9/9/2018	00:00:00	35	40
9/10/2018	00:00:00	35	40
9/11/2018	00:00:00	0	0
9/12/2018	00:00:00	0	0
9/13/2018	00:00:00	0	0
9/14/2018	00:00:00	0	0
		AVG: 24	AVG: 28

Custom Report

Technician Name: administrator

Location: Suncoast

State/Province: FL

Address:

Postal Code/ZIP:

City: Odessa



Report Period: 9/15/2018 to 9/30/2018

		<i>Total Vehicle Count</i>	<i>Posted Speed Limit</i>	<i>Tolerated Speed</i>	<i>Number of Speed Limit Violations</i>	<i>Number of Vehicles Respecting Limit</i>	<i>Number of Vehicles inside Tolerated Range</i>
9/15/2018	00:00:00	0	0	0	0	0	0
9/16/2018	00:00:00	0	0	0	0	0	0
9/17/2018	00:00:00	166	40	43	13	153	9
9/18/2018	00:00:00	545	40	43	47	498	28
9/19/2018	00:00:00	580	40	43	55	525	^H 40
9/20/2018	00:00:00	602	40	43	^H 58	544	^H 40
9/21/2018	00:00:00	482	40	43	39	443	27
9/22/2018	00:00:00	375	40	43	23	352	16
9/23/2018	00:00:00	^H 635	40	43	37	^H 598	25
9/24/2018	00:00:00	586	40	43	49	537	32
9/25/2018	00:00:00	527	40	43	48	479	31
9/26/2018	00:00:00	547	40	43	53	494	^H 40
9/27/2018	00:00:00	555	40	43	51	504	32
9/28/2018	00:00:00	478	40	43	36	442	20
9/29/2018	00:00:00	422	40	43	35	387	27
		SUM: 6,500			SUM: 544	SUM: 5,956	SUM: 367

		% of Speed Limit Violations	% of Vehicles Respecting Limit	% Vehicles in Tolerated Range	Average Vehicle Speed	Maximum Speed	Minimum Speed
9/15/2018	00:00:00	0	0	0	0	0	0
9/16/2018	00:00:00	0	0	0	0	0	0
9/17/2018	00:00:00	8	92	5	^H 34	48	18
9/18/2018	00:00:00	9	91	5	^H 34	52	6
9/19/2018	00:00:00	9	91	^H 7	33	53	5
9/20/2018	00:00:00	^H 10	90	^H 7	^H 34	52	5
9/21/2018	00:00:00	8	92	6	33	51	12
9/22/2018	00:00:00	6	^H 94	4	33	48	5
9/23/2018	00:00:00	6	^H 94	4	30	48	5
9/24/2018	00:00:00	8	92	5	^H 34	60	9
9/25/2018	00:00:00	9	91	6	^H 34	55	7
9/26/2018	00:00:00	^H 10	90	^H 7	^H 34	52	5
9/27/2018	00:00:00	9	91	6	^H 34	50	7
9/28/2018	00:00:00	8	92	4	^H 34	49	11
9/29/2018	00:00:00	8	92	6	33	48	6
		AVG: 7	AVG: 79	AVG: 4	AVG: 28		

		50% Speeds	85% Speeds
9/15/2018	00:00:00	0	0
9/16/2018	00:00:00	0	0
9/17/2018	00:00:00	35	42
9/18/2018	00:00:00	35	41
9/19/2018	00:00:00	35	41
9/20/2018	00:00:00	35	41
9/21/2018	00:00:00	35	40
9/22/2018	00:00:00	35	40
9/23/2018	00:00:00	34	40
9/24/2018	00:00:00	35	41
9/25/2018	00:00:00	35	41
9/26/2018	00:00:00	35	41
9/27/2018	00:00:00	35	42
9/28/2018	00:00:00	35	40
9/29/2018	00:00:00	35	40
		AVG: 30	AVG: 35

Custom Report

Technician Name: administrator

Location: Suncoast

State/Province: FL

Address:

Postal Code/ZIP:

City: Odessa



Report Period: 10/1/2018 to 11/15/2018

		Total Vehicle Count	Posted Speed Limit	Tolerated Speed	Number of Speed Limit Violations	Number of Vehicles Respecting Limit	Number of Vehicles inside Tolerated Range
10/1/2018	00:00:00	546	40	43	49	497	35
10/2/2018	00:00:00	565	40	43	47	518	35
10/3/2018	00:00:00	571	40	43	47	524	27
10/4/2018	00:00:00	582	40	43	44	538	32
10/5/2018	00:00:00	479	40	43	43	436	31
10/6/2018	00:00:00	407	40	43	29	378	19
10/7/2018	00:00:00	562	40	43	27	535	19
10/8/2018	00:00:00	535	40	43	47	488	37
10/9/2018	00:00:00	520	40	43	32	488	26
10/10/2018	00:00:00	222	40	43	18	204	13
10/11/2018	00:00:00	0	0	0	0	0	0
10/12/2018	00:00:00	0	0	0	0	0	0
10/13/2018	00:00:00	0	0	0	0	0	0
10/14/2018	00:00:00	0	0	0	0	0	0
10/15/2018	00:00:00	0	0	0	0	0	0
10/16/2018	00:00:00	0	0	0	0	0	0
10/17/2018	00:00:00	0	0	0	0	0	0
10/18/2018	00:00:00	0	0	0	0	0	0
10/19/2018	00:00:00	0	0	0	0	0	0
10/20/2018	00:00:00	0	0	0	0	0	0
10/21/2018	00:00:00	0	0	0	0	0	0
10/22/2018	00:00:00	0	0	0	0	0	0
10/23/2018	00:00:00	0	0	0	0	0	0
10/24/2018	00:00:00	0	0	0	0	0	0
10/25/2018	00:00:00	0	0	0	0	0	0
10/26/2018	00:00:00	0	0	0	0	0	0
10/27/2018	00:00:00	431	40	43	45	386	29
10/28/2018	00:00:00	^H 662	40	43	66	^H 596	41
10/29/2018	00:00:00	650	40	43	77	573	^H 54
10/30/2018	00:00:00	644	40	43	^H 80	564	48
10/31/2018	00:00:00	622	40	43	76	546	53
11/1/2018	00:00:00	206	40	43	16	190	10
11/2/2018	00:00:00	0	0	0	0	0	0

		<i>% of Speed Limit Violations</i>	<i>% of Vehicles Respecting Limit</i>	<i>% Vehicles in Tolerated Range</i>	<i>Average Vehicle Speed</i>	<i>Maximum Speed</i>	<i>Minimum Speed</i>
10/1/2018	00:00:00	9	91	6	34	52	8
10/2/2018	00:00:00	8	92	6	34	49	12
10/3/2018	00:00:00	8	92	5	34	56	5
10/4/2018	00:00:00	8	92	5	34	53	9
10/5/2018	00:00:00	9	91	6	34	53	8
10/6/2018	00:00:00	7	93	5	33	50	7
10/7/2018	00:00:00	5	^H 95	3	32	49	5
10/8/2018	00:00:00	9	91	7	34	49	7
10/9/2018	00:00:00	6	94	5	33	47	5
10/10/2018	00:00:00	8	92	6	29	47	5
10/11/2018	00:00:00	0	0	0	0	0	0
10/12/2018	00:00:00	0	0	0	0	0	0
10/13/2018	00:00:00	0	0	0	0	0	0
10/14/2018	00:00:00	0	0	0	0	0	0
10/15/2018	00:00:00	0	0	0	0	0	0
10/16/2018	00:00:00	0	0	0	0	0	0
10/17/2018	00:00:00	0	0	0	0	0	0
10/18/2018	00:00:00	0	0	0	0	0	0
10/19/2018	00:00:00	0	0	0	0	0	0
10/20/2018	00:00:00	0	0	0	0	0	0
10/21/2018	00:00:00	0	0	0	0	0	0
10/22/2018	00:00:00	0	0	0	0	0	0
10/23/2018	00:00:00	0	0	0	0	0	0
10/24/2018	00:00:00	0	0	0	0	0	0
10/25/2018	00:00:00	0	0	0	0	0	0
10/26/2018	00:00:00	0	0	0	0	0	0
10/27/2018	00:00:00	10	90	7	34	54	6
10/28/2018	00:00:00	10	90	6	34	55	5
10/29/2018	00:00:00	^H 12	88	8	^H 35	49	10
10/30/2018	00:00:00	^H 12	88	7	34	49	7
10/31/2018	00:00:00	^H 12	88	^H 9	34	53	5
11/1/2018	00:00:00	8	92	5	34	47	17
11/2/2018	00:00:00	0	0	0	0	0	0

		<i>50% Speeds</i>	<i>85% Speeds</i>
10/1/2018	00:00:00	35	41
10/2/2018	00:00:00	35	40
10/3/2018	00:00:00	35	40
10/4/2018	00:00:00	35	41
10/5/2018	00:00:00	35	40
10/6/2018	00:00:00	35	40
10/7/2018	00:00:00	34	39
10/8/2018	00:00:00	35	40
10/9/2018	00:00:00	35	40
10/10/2018	00:00:00	34	39
10/11/2018	00:00:00	0	0
10/12/2018	00:00:00	0	0
10/13/2018	00:00:00	0	0
10/14/2018	00:00:00	0	0
10/15/2018	00:00:00	0	0
10/16/2018	00:00:00	0	0
10/17/2018	00:00:00	0	0
10/18/2018	00:00:00	0	0
10/19/2018	00:00:00	0	0
10/20/2018	00:00:00	0	0
10/21/2018	00:00:00	0	0
10/22/2018	00:00:00	0	0
10/23/2018	00:00:00	0	0
10/24/2018	00:00:00	0	0
10/25/2018	00:00:00	0	0
10/26/2018	00:00:00	0	0
10/27/2018	00:00:00	35	42
10/28/2018	00:00:00	35	41
10/29/2018	00:00:00	36	43
10/30/2018	00:00:00	35	42
10/31/2018	00:00:00	35	43
11/1/2018	00:00:00	35	40
11/2/2018	00:00:00	0	0

		<i>Total Vehicle Count</i>	<i>Posted Speed Limit</i>	<i>Tolerated Speed</i>	<i>Number of Speed Limit Violations</i>	<i>Number of Vehicles Respecting Limit</i>	<i>Number of Vehicles inside Tolerated Range</i>
11/3/2018	00:00:00	0	0	0	0	0	0
11/4/2018	00:00:00	0	0	0	0	0	0
11/5/2018	00:00:00	0	0	0	0	0	0
11/6/2018	00:00:00	0	0	0	0	0	0
11/7/2018	00:00:00	0	0	0	0	0	0
11/8/2018	00:00:00	0	0	0	0	0	0
11/9/2018	00:00:00	0	0	0	0	0	0
11/10/2018	00:00:00	0	0	0	0	0	0
11/11/2018	00:00:00	0	0	0	0	0	0
11/12/2018	00:00:00	0	0	0	0	0	0
11/13/2018	00:00:00	0	0	0	0	0	0
11/14/2018	00:00:00	0	0	0	0	0	0
		SUM: 8,204			SUM: 743	SUM: 7,461	SUM: 509

		<i>% of Speed Limit Violations</i>	<i>% of Vehicles Respecting Limit</i>	<i>% Vehicles in Tolerated Range</i>	<i>Average Vehicle Speed</i>	<i>Maximum Speed</i>	<i>Minimum Speed</i>
11/3/2018	00:00:00	0	0	0	0	0	0
11/4/2018	00:00:00	0	0	0	0	0	0
11/5/2018	00:00:00	0	0	0	0	0	0
11/6/2018	00:00:00	0	0	0	0	0	0
11/7/2018	00:00:00	0	0	0	0	0	0
11/8/2018	00:00:00	0	0	0	0	0	0
11/9/2018	00:00:00	0	0	0	0	0	0
11/10/2018	00:00:00	0	0	0	0	0	0
11/11/2018	00:00:00	0	0	0	0	0	0
11/12/2018	00:00:00	0	0	0	0	0	0
11/13/2018	00:00:00	0	0	0	0	0	0
11/14/2018	00:00:00	0	0	0	0	0	0
		AVG: 3	AVG: 32	AVG: 2	AVG: 11		

		<i>50% Speeds</i>	<i>85% Speeds</i>
11/3/2018	00:00:00	0	0
11/4/2018	00:00:00	0	0
11/5/2018	00:00:00	0	0
11/6/2018	00:00:00	0	0
11/7/2018	00:00:00	0	0
11/8/2018	00:00:00	0	0
11/9/2018	00:00:00	0	0
11/10/2018	00:00:00	0	0
11/11/2018	00:00:00	0	0
11/12/2018	00:00:00	0	0
11/13/2018	00:00:00	0	0
11/14/2018	00:00:00	0	0
		AVG: 12	AVG: 14

Custom Report

Technician Name: administrator

Location: Suncoast

State/Province: FL

Address:

Postal Code/ZIP:

City: Odessa



Report Period: 10/15/2018 to 11/30/2018

		Total Vehicle Count	Posted Speed Limit	Tolerated Speed	Number of Speed Limit Violations	Number of Vehicles Respecting Limit	Number of Vehicles inside Tolerated Range
10/15/2018	00:00:00	0	0	0	0	0	0
10/16/2018	00:00:00	0	0	0	0	0	0
10/17/2018	00:00:00	0	0	0	0	0	0
10/18/2018	00:00:00	0	0	0	0	0	0
10/19/2018	00:00:00	0	0	0	0	0	0
10/20/2018	00:00:00	0	0	0	0	0	0
10/21/2018	00:00:00	0	0	0	0	0	0
10/22/2018	00:00:00	0	0	0	0	0	0
10/23/2018	00:00:00	0	0	0	0	0	0
10/24/2018	00:00:00	0	0	0	0	0	0
10/25/2018	00:00:00	0	0	0	0	0	0
10/26/2018	00:00:00	0	0	0	0	0	0
10/27/2018	00:00:00	431	40	43	45	386	29
10/28/2018	00:00:00	^H 662	40	43	66	^H 596	41
10/29/2018	00:00:00	650	40	43	77	573	^H 54
10/30/2018	00:00:00	644	40	43	^H 80	564	48
10/31/2018	00:00:00	622	40	43	76	546	53
11/1/2018	00:00:00	206	40	43	16	190	10
11/2/2018	00:00:00	0	0	0	0	0	0
11/3/2018	00:00:00	0	0	0	0	0	0
11/4/2018	00:00:00	0	0	0	0	0	0
11/5/2018	00:00:00	0	0	0	0	0	0
11/6/2018	00:00:00	0	0	0	0	0	0
11/7/2018	00:00:00	0	0	0	0	0	0
11/8/2018	00:00:00	0	0	0	0	0	0
11/9/2018	00:00:00	0	0	0	0	0	0
11/10/2018	00:00:00	0	0	0	0	0	0
11/11/2018	00:00:00	0	0	0	0	0	0
11/12/2018	00:00:00	0	0	0	0	0	0
11/13/2018	00:00:00	0	0	0	0	0	0
11/14/2018	00:00:00	0	0	0	0	0	0
11/15/2018	00:00:00	0	0	0	0	0	0
11/16/2018	00:00:00	0	0	0	0	0	0

		<i>% of Speed Limit Violations</i>	<i>% of Vehicles Respecting Limit</i>	<i>% Vehicles in Tolerated Range</i>	<i>Average Vehicle Speed</i>	<i>Maximum Speed</i>	<i>Minimum Speed</i>
10/15/2018	00:00:00	0	0	0	0	0	0
10/16/2018	00:00:00	0	0	0	0	0	0
10/17/2018	00:00:00	0	0	0	0	0	0
10/18/2018	00:00:00	0	0	0	0	0	0
10/19/2018	00:00:00	0	0	0	0	0	0
10/20/2018	00:00:00	0	0	0	0	0	0
10/21/2018	00:00:00	0	0	0	0	0	0
10/22/2018	00:00:00	0	0	0	0	0	0
10/23/2018	00:00:00	0	0	0	0	0	0
10/24/2018	00:00:00	0	0	0	0	0	0
10/25/2018	00:00:00	0	0	0	0	0	0
10/26/2018	00:00:00	0	0	0	0	0	0
10/27/2018	00:00:00	10	90	7	34	54	6
10/28/2018	00:00:00	10	90	6	34	55	5
10/29/2018	00:00:00	^H 12	88	8	^H 35	49	10
10/30/2018	00:00:00	^H 12	88	7	34	49	7
10/31/2018	00:00:00	^H 12	88	^H 9	34	53	5
11/1/2018	00:00:00	8	^H 92	5	34	47	17
11/2/2018	00:00:00	0	0	0	0	0	0
11/3/2018	00:00:00	0	0	0	0	0	0
11/4/2018	00:00:00	0	0	0	0	0	0
11/5/2018	00:00:00	0	0	0	0	0	0
11/6/2018	00:00:00	0	0	0	0	0	0
11/7/2018	00:00:00	0	0	0	0	0	0
11/8/2018	00:00:00	0	0	0	0	0	0
11/9/2018	00:00:00	0	0	0	0	0	0
11/10/2018	00:00:00	0	0	0	0	0	0
11/11/2018	00:00:00	0	0	0	0	0	0
11/12/2018	00:00:00	0	0	0	0	0	0
11/13/2018	00:00:00	0	0	0	0	0	0
11/14/2018	00:00:00	0	0	0	0	0	0
11/15/2018	00:00:00	0	0	0	0	0	0
11/16/2018	00:00:00	0	0	0	0	0	0

		<i>50% Speeds</i>	<i>85% Speeds</i>
10/15/2018	00:00:00	0	0
10/16/2018	00:00:00	0	0
10/17/2018	00:00:00	0	0
10/18/2018	00:00:00	0	0
10/19/2018	00:00:00	0	0
10/20/2018	00:00:00	0	0
10/21/2018	00:00:00	0	0
10/22/2018	00:00:00	0	0
10/23/2018	00:00:00	0	0
10/24/2018	00:00:00	0	0
10/25/2018	00:00:00	0	0
10/26/2018	00:00:00	0	0
10/27/2018	00:00:00	35	42
10/28/2018	00:00:00	35	41
10/29/2018	00:00:00	36	43
10/30/2018	00:00:00	35	42
10/31/2018	00:00:00	35	43
11/1/2018	00:00:00	35	40
11/2/2018	00:00:00	0	0
11/3/2018	00:00:00	0	0
11/4/2018	00:00:00	0	0
11/5/2018	00:00:00	0	0
11/6/2018	00:00:00	0	0
11/7/2018	00:00:00	0	0
11/8/2018	00:00:00	0	0
11/9/2018	00:00:00	0	0
11/10/2018	00:00:00	0	0
11/11/2018	00:00:00	0	0
11/12/2018	00:00:00	0	0
11/13/2018	00:00:00	0	0
11/14/2018	00:00:00	0	0
11/15/2018	00:00:00	0	0
11/16/2018	00:00:00	0	0

		<i>Total Vehicle Count</i>	<i>Posted Speed Limit</i>	<i>Tolerated Speed</i>	<i>Number of Speed Limit Violations</i>	<i>Number of Vehicles Respecting Limit</i>	<i>Number of Vehicles inside Tolerated Range</i>
11/17/2018	00:00:00	0	0	0	0	0	0
11/18/2018	00:00:00	0	0	0	0	0	0
11/19/2018	00:00:00	0	0	0	0	0	0
11/20/2018	00:00:00	0	0	0	0	0	0
11/21/2018	00:00:00	0	0	0	0	0	0
11/22/2018	00:00:00	0	0	0	0	0	0
11/23/2018	00:00:00	0	0	0	0	0	0
11/24/2018	00:00:00	0	0	0	0	0	0
11/25/2018	00:00:00	0	0	0	0	0	0
11/26/2018	00:00:00	0	0	0	0	0	0
11/27/2018	00:00:00	0	0	0	0	0	0
11/28/2018	00:00:00	0	0	0	0	0	0
11/29/2018	00:00:00	0	0	0	0	0	0
		SUM: 3,215			SUM: 360	SUM: 2,855	SUM: 235

		<i>% of Speed Limit Violations</i>	<i>% of Vehicles Respecting Limit</i>	<i>% Vehicles in Tolerated Range</i>	<i>Average Vehicle Speed</i>	<i>Maximum Speed</i>	<i>Minimum Speed</i>
11/17/2018	00:00:00	0	0	0	0	0	0
11/18/2018	00:00:00	0	0	0	0	0	0
11/19/2018	00:00:00	0	0	0	0	0	0
11/20/2018	00:00:00	0	0	0	0	0	0
11/21/2018	00:00:00	0	0	0	0	0	0
11/22/2018	00:00:00	0	0	0	0	0	0
11/23/2018	00:00:00	0	0	0	0	0	0
11/24/2018	00:00:00	0	0	0	0	0	0
11/25/2018	00:00:00	0	0	0	0	0	0
11/26/2018	00:00:00	0	0	0	0	0	0
11/27/2018	00:00:00	0	0	0	0	0	0
11/28/2018	00:00:00	0	0	0	0	0	0
11/29/2018	00:00:00	0	0	0	0	0	0
		AVG: 1	AVG: 11	AVG: 0	AVG: 4		

		<i>50% Speeds</i>	<i>85% Speeds</i>
11/17/2018	00:00:00	0	0
11/18/2018	00:00:00	0	0
11/19/2018	00:00:00	0	0
11/20/2018	00:00:00	0	0
11/21/2018	00:00:00	0	0
11/22/2018	00:00:00	0	0
11/23/2018	00:00:00	0	0
11/24/2018	00:00:00	0	0
11/25/2018	00:00:00	0	0
11/26/2018	00:00:00	0	0
11/27/2018	00:00:00	0	0
11/28/2018	00:00:00	0	0
11/29/2018	00:00:00	0	0
		AVG: 4	AVG: 5



MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Suncoast

Date: Monday, November 26, 2018

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
AQUATICS				
DEBRIS	25	25	0	None observed
INVASIVE MATERIAL (FLOATING)	20	20	0	Ponds look good
INVASIVE MATERIAL (SUBMERSED)	20	15	-5	Some torpedo grass mixed in with beneficial plants
FOUNTAINS/AERATORS	20	20	0	Lenses have been changed
DESIRABLE PLANTS	15	15	0	Looks good
AMENITIES				
CLUBHOUSE INTERIOR	4	4	0	Not applicable
CLUBHOUSE EXTERIOR	3	3	0	Not applicable
POOL WATER	10	10	0	Not applicable
POOL TILES	10	10	0	Not applicable
POOL LIGHTS	5	5	0	Not applicable
POOL FURNITURE/EQUIPMENT	8	8	0	Not applicable
FIRST AID/SAFETY ITEMS	10	10	0	Not applicable
SIGNAGE (rules, pool, playground)	5	5	0	Not applicable
PLAYGROUND EQUIPMENT	5	5	0	Not applicable
RECREATIONAL FACILITIES	7	7	0	Not applicable
RESTROOMS	6	6	0	Not applicable
HARDSCAPE	10	10	0	Not applicable
ACCESS & MONITORING SYSTEM	3	3	0	Not applicable
IT/PHONE SYSTEM	3	3	0	Not applicable
TRASH RECEPTACLES	3	3	0	
FOUNTAINS	8	8	0	Not applicable
MONUMENTS AND SIGNS				
CLEAR VISIBILITY (Landscaping)	25	25	0	Good
PAINTING	25	25	0	Good
CLEANLINESS	25	25	0	Good
GENERAL CONDITION	25	25	0	Good



MONTHLY MAINTENANCE INSPECTION GRADESHEET

Site: Suncoast

Date: Monday, November 26, 2018

	MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
HIGH IMPACT LANDSCAPING				
ENTRANCE MONUMENT	40	35	-5	A couple of Palms need to be replaced
RECREATIONAL AREAS	30	30	0	OK
SUBDIVISION MONUMENTS	30	25	-5	Weeds are better but still need detailing
HARDSCAPE ELEMENTS				
WALLS/FENCING	15	10	-5	Will be replaced.
SIDEWALKS	30	30	0	Overall Ok
SPECIALTY MONUMENTS	15	15	0	Good
STREETS	25	25	0	OK
PARKING LOTS	15	15	0	N/A
LIGHTING ELEMENTS				
STREET LIGHTING	33	33	0	Good
LANDSCAPE UP LIGHTING	22	22	0	Good
MONUMENT LIGHTING	30	30	0	Good
AMENITY CENTER LIGHTING	15	15	0	Not applicable
GATES				
ACCESS CONTROL PAD	25	25	0	Not applicable
OPERATING SYSTEM	25	25	0	Not applicable
GATE MOTORS	25	25	0	Not applicable
GATES	25	25	0	Not applicable
SCORE	700	680	-20	97%

Manager's Signature: _____ GR _____ 11/26/2018

Supervisor's Signature: _____



MONTHLY LANDSCAPE MAINTENANCE INSPECTION GRADESHEET

Site: Suncoast

Date: Monday, November 26, 2018

MAXIMUM VALUE	CURRENT VALUE	CURRENT DEDUCTION	REASON FOR DEDUCTION
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LANDSCAPE MAINTENANCE

TURF	5	4	-1	<u>Fair</u>
TURF FERTILITY	10	10	0	<u>OK</u>
TURF EDGING	5	5	0	<u>Good</u>
WEED CONTROL - TURF AREAS	5	3	-2	<u>Broadleaf</u>
TURF INSECT/DISEASE CONTROL	10	10	0	
PLANT FERTILITY	5	4	-1	<u>Ok</u>
WEED CONTROL - BED AREAS	5	3	-2	<u>A little better</u>
PLANT INSECT/DISEASE CONTROL	5	4	-1	<u>The liriopie is struggling</u>
PRUNING	10	9	-1	<u>Ok</u>
CLEANLINESS	5	4	-1	<u>Fair</u>
MULCHING	5	5	0	<u>Fair</u>
WATER/IRRIGATION MGMT	8	8	0	<u>Good</u>
CARRYOVERS	5	4	-1	<u>Bed detailing</u>

SEASONAL COLOR/PERENNIAL MAINTENANCE

VIGOR/APPEARANCE	7	5	-2	<u>Some have wilted/weeds</u>
INSECT/DISEASE CONTROL	7	7	0	
DEADHEADING/PRUNING	3	3	0	

SCORE

100	88	-12	88%
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Contractor Signature: _____

Manager's Signature: GR 11/26/2018

Supervisor's Signature: _____