

SUNCOAST COMMUNITY DEVELOPMENT DISTRICT

February 4, 2020 Minutes of the Regular Meeting

Minutes of the Regular Meeting

The Regular Meeting of the Board of Supervisors for Suncoast Community Development District was held on **Tuesday, February 4, 2020 at 7:00 p.m.** at the Ballantrae Clubhouse located at 17611 Mentmore Blvd. Land O' Lakes, FL 34638.

1. CALL TO ORDER

Gene Roberts called the Regular Meeting of the Board of Supervisors of the Suncoast Community Development District to order on **Tuesday, February 4, 2020 at 7:00 p.m.**

Board Members Present and Constituting a Quorum:

Lonnie Dixon	Chairman	
Lora Hutt	Vice Chairman	
Janice Dixon	Supervisor	
Edmund Latif	Supervisor	<i>arrived at approximately 7:30 p.m.</i>
Matthew Thebeau	Supervisor	

Staff Members Present:

Gene Roberts District Manager, Meritus

There were three resident audience members present.

2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS

A resident expressed concerns to the Board about the landscaping conditions at the entrance at Mentmore and Prairie Iris.

3. VENDOR/STAFF REPORTS

A. District Counsel

There was nothing to report from Counsel at this time.

B. District Engineer

Mr. Roberts went over that he will be meeting with the Engineer on Friday to review the sidewalks for trip hazards.

46 **4. CONSENT AGENDA**

47 **A. Consideration of the Board of Supervisors Meeting Minutes January 7, 2020**

48
49 The Board reviewed the minutes.

51	MOTION TO:	Approve the January 7, 2020 meeting minutes.
52	MADE BY:	Supervisor Hutt
53	SECONDED BY:	Supervisor J. Dixon
54	DISCUSSION:	None Further
55	RESULT:	Called to Vote: Motion PASSED
56		4/0 – Motion Passed Unanimously

57
58 **B. Consideration of Operation and Maintenance Expenditures December 2019**

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60 The Board reviewed the O&Ms.

62	MOTION TO:	Approve the December 2019 O&Ms.
63	MADE BY:	Supervisor Hutt
64	SECONDED BY:	Supervisor J. Dixon
65	DISCUSSION:	None Further
66	RESULT:	Called to Vote: Motion PASSED
67		4/0 – Motion Passed Unanimously

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69 **C. Review of Financial Statements Month Ending December 31, 2019**

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71 The financials were reviewed and accepted. Supervisor L. Dixon had a question about when the
72 insurance payment is due. He also asked for staff to check on status of SWFWMD permitting for
73 mitigation areas and to check on the frequency that SWFWMD requires waterway inspections.

74
75
76 **6. MANAGEMENT REPORTS**

- 77 **A. Staff Task List**
- 78 **B. District Manager**
 - 79 **1. Aquatics Report**
 - 80 **2. Solitude Lake Management Report**
- 81 **C. Field Manager's Report**

82
83 Mr. Roberts went over the management reports with the Board. He let the Board know that the
84 Ballantrae clubhouse is not available in March. Supervisor L. Dixon said the meeting can be held
85 at his house.

86

87 The Board asked for staff to check on the contract with aquatics regarding monthly inspection
88 reports. The Board also went over some concerns they have with Millennium, including that the
89 failure to service and empty the dog stations and garbage cans regularly, blowing the mulch off
90 of the sidewalks, finishing the mulching of the landscape beds at Prairie Iris, and the delay in
91 completing the approved sod proposal. The Board directed Mr. Roberts to give Millennium a 30-
92 day notice to correct.

93

94 Mr. Roberts gave the Board Millennium's proposal to landscape the median on Cardinal Feather.
95 The Board gave staff direction to reduce some of the plant quantities and to keep the cost below \$3,000.

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97

MOTION TO: Approve Millennium's proposal to landscape the
Cardinal Feather median not to exceed \$3,000.

98

99

MADE BY: Supervisor Hutt

100

SECONDED BY: Supervisor J. Dixon

101

DISCUSSION: None Further

102

RESULT: Called to Vote: Motion PASSED

103

4/0 – Motion Passed Unanimously

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106 7. SUPERVISOR REQUESTS

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108 Supervisor Thebeau asked about the health and plan for the declining Ligustrum trees along
109 Meadow Brook.

110

111 Supervisor Hutt said the sprinkler at Heathgate entrance is broken and the sprinkler on
112 Meadowbrook next to Musky Mint has a broken nozzle. She also said that the entrance sign to
113 Musky Mint needs cleaning.

114

115 Supervisor L. Dixon asked for staff to check if there is irrigation next to the wall near the
116 apartments. He also asked to check the agreement with the apartments regarding the holiday
117 lights.

118

119 Supervisor Thebeau told the Board that he received notice of a public hearing to develop the
120 farm west of Heathgate. Staff will keep up-to-date on the development to see if it will affect the
121 District.

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123

124 8. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM

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126 There were no audience questions or comments at this time.

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130 **9. ADJOURNMENT**

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MOTION TO:	Adjourn at 7:42 p.m.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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139 **Please note the entire meeting is available on disc.*

140

141 **These minutes were done in summary format.*

142 **Each person who decides to appeal any decision made by the Board with respect to any matter*
143 *considered at the meeting is advised that person may need to ensure that a verbatim record of*
144 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*
145 *based.*

146

147 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
148 noticed meeting held on 3/3/20.

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150

151 Signature

152 Connie Dixon

153 Printed Name

154

155 Title:

156 Chairman

157 Vice Chairman

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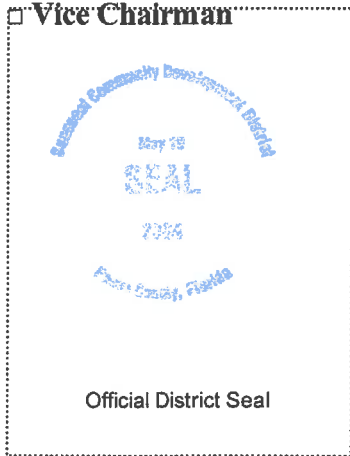
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Signature

G. Roberts

Printed Name

Title:

Secretary

Assistant Secretary

Recorded by Records Administrator

Signature

3/10/20

Date