

# SUNCOAST COMMUNITY DEVELOPMENT DISTRICT

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1 **May 5, 2020 Minutes of the Regular Meeting**

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3 **Minutes of the Regular Meeting**

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5 The Regular Meeting of the Board of Supervisors for Suncoast Community Development  
6 District was held on **Tuesday, May 5, 2020 at 7:00 p.m. via conference call at 1-866-906-9330**  
7 **with access code 4863181.**

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10 **1. CALL TO ORDER**

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12 Gene Roberts called the Regular Meeting of the Board of Supervisors of the Suncoast  
13 Community Development District to order on **Tuesday, May 5, 2020 at 7:02 p.m.**

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15 Board Members Present and Constituting a Quorum:

16 Lonnie Dixon	Chairman
17 Lora Hutt	Vice Chairman
18 Janice Dixon	Supervisor
19 Edmund Latif	Supervisor
20 Matthew Thebeau	Supervisor

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22 Staff Members Present:

23 Gene Roberts	District Manager, Meritus
24 Vivek Babbar	District Counsel, Straley Robin Vericker

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26 There were no resident audience members present.

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29 **2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

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31 There were no audience questions or comments on agenda items.

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34 **3. VENDOR/STAFF REPORTS**

35 **A. District Counsel**

36 **i. Consideration of Resolution 2020-02; Adopting Default Statutory**  
37 **Alternative Investment Policy**

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39 Mr. Babbar explained to the Board why they cannot extend the current loan to cover O&M  
40 expenses due to state statues. The proposed budget for 2021 was discussed.

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MOTION TO:	Approve Resolution 2020-02.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion Passed Unanimously

**B. District Engineer**

There was nothing to report from the Engineer at this time.

**4. BUSINESS ITEMS**

**A. Discussion on Supervisors Communicating with Contractors**

Supervisor L. Dixon expressed concerns with Supervisors communicating and making decisions with vendors. He said that he does not want any warranties to be voided and felt that decisions should be directed through management. The Board discussed Supervisor L. Dixon’s concerns, and the consensus was that the Board did not have any issues with Supervisor Hutt helping with the annuals selection as long as the decision went through Mr. Roberts.

**B. Discussion on Sign Repairs**

The Board discussed repairs to the foam trim on the monument sign at Heathgate and the trellis by the pond. They discussed the potential cost and asked for Mr. Roberts to get proposals for repairs and to plant two trees to impede children from climbing over the sign.

**C. Consideration of Resolution 2020-01; Approving Fiscal Year 2021 Proposed Budget & Setting Public Hearing**

The Board reviewed the proposed budget that Mr. Roberts prepared and the spreadsheet that Supervisor L. Dixon had created with his thoughts on the budget. If accepted as presented, there would be an increase in assessments for the 2021 fiscal year. The Board discussed several options and decided to table the discussion until June’s meeting to give them time to review everything further.

**D. Annual Disclosure of Qualified Electors**

Mr. Roberts announced that the Board has 1,791 qualified electors.

85 **E. 2020 Elections Process**

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87 Before Mr. Babbar exited the conference call, he summarized the Elections process. Supervisor  
88 L. Dixon and Supervisor J. Dixon are up for re-election.  
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91 **5. CONSENT AGENDA**

92 **A. Consideration of the Board of Supervisors Meeting Minutes March 3, 2020**

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94 The Board reviewed the minutes.  
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MOTION TO:	Approve the March 3, 2020 meeting minutes.
MADE BY:	Supervisor Latif
SECONDED BY:	Supervisor Hutt
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion Passed Unanimously

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103 **B. Consideration of Operation and Maintenance Expenditures February 2020**

104 **C. Consideration of Operation and Maintenance Expenditures March 2020**

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106 The Board reviewed the O&Ms for February and March 2020 and noted that Millennium  
107 invoices 15651 and 15667 were miscoded.  
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MOTION TO:	Approve Consent Agenda items B and C.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 5/0 – Motion Passed Unanimously

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116 **D. Review of Financial Statements Month Ending March 31, 2020**

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118 The financials were reviewed and accepted.  
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122 **6. MANAGEMENT REPORTS**

123 **A. Staff Task List**

124 **B. District Manager**

125 **1. Aquatics Report**

126 **2. Solitude Lake Management Report**

127 **C. Field Manager's Report**

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129 Mr. Roberts went over the management reports with the Board. Supervisor L. Dixon asked for  
130 Mr. Roberts to obtain a proposal from an aquatics vendor to maintain the District's ponds.

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133 **7. SUPERVISOR REQUESTS**

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135 There were no supervisor requests.

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138 **8. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM**

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140 There were no audience questions or comments.

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143 **9. ADJOURNMENT**

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MOTION TO:	Adjourn.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor J. Dixon
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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153 *\*Please note the entire meeting is available on disc.*


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155 *\*These minutes were done in summary format.*

156 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
157 *considered at the meeting is advised that person may need to ensure that a verbatim record of*  
158 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*  
159 *based.*

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161 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly  
162 noticed meeting held on 6/2/20.


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166 Signature  
167 Lonnie Dixon  
168 Printed Name

169 Title:  
170  Chairman  
171  Vice Chairman

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166 Signature  
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168 Printed Name

169 Title:  
170  Secretary  
171  Assistant Secretary

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174 Recorded by Records Administrator

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178 Signature  
179 6/4/20  
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181 Date

