

**SUNCOAST COMMUNITY DEVELOPMENT DISTRICT**

**August 4, 2020 Minutes of the Public Hearings and Regular Meeting**

**Minutes of the Public Hearings and Regular Meeting**

The Public Hearings and Regular Meeting of the Board of Supervisors for Suncoast Community Development District was held on **Tuesday, August 4, 2020 at 7:00 p.m.** at Marriot Spring Lake Suites, 16615 Bexley Village Dr., Land O'Lakes, FL 34638.

**1. CALL TO ORDER**

Gene Roberts called the Public Hearings and Regular Meeting of the Board of Supervisors of the Suncoast Community Development District to order on **Tuesday, August 4, 2020 at 7:05 p.m.**

**Board Members Present and Constituting a Quorum:**

Lora Hutt	Vice Chair
Edmund Latif	Supervisor
Matthew Thebeau	Supervisor

**Staff Members Present:**

Gene Roberts	Meritus
Brian Howell	Meritus

There were approximately 12 residents present.

**2. AUDIENCE QUESTIONS AND COMMENTS ON AGENDA ITEMS**

There were no audience questions or comments on agenda items.

**3. RECESS TO PUBLIC HEARING**

Mr. Roberts directed the Board to recess to the Public Hearing.

**4. PUBLIC HEARING ON ADOPTING PROPOSED FISCAL YEAR 2021 BUDGET**

**A. Open the Public Hearing on Adopting Proposed Fiscal Year 2021 Budget**

MOTION TO:	Open the Public Hearing.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Thebeau
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

**B. Staff Presentations**

Mr. Roberts went over the proposed budget line items for FY 2021 with the Board. The general fund would be \$408,818 and the debt service would be \$369,313. Mr. Howell explained to the audience that the assessments have never been raised, but it is necessary this year with the increase in the cost of services. It will only be an increase of \$96/year per household.

**C. Public Comments**

A resident asked about the length of the debt service and when it would be paid off. Mr. Roberts and Mr. Howell went over that it would be 2034. There was a question regarding how the CDD is paid; Mr. Roberts and Mr. Howell explained that it is through the County and built into property taxes. Residents also expressed concerns over landscape conditions and if they will improve with the additional funds available.

**D. Consideration of Resolution 2020-04; Adopting Fiscal Year 2021 Budget**

The Board reviewed the resolution.

MOTION TO:	Approve Resolution 2020-04.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**E. Close the Public Hearing on Adopting Proposed Fiscal Year 2021 Budget**

MOTION TO: Close the Public Hearing.  
MADE BY: Supervisor Hutt  
SECONDED BY: Supervisor Latif  
DISCUSSION: None further  
RESULT: Called to Vote: Motion PASSED  
3/0 - Motion Passed Unanimously

**6. PUBLIC HEARING ON LEVYING O&M ASSESSMENTS**

**A. Open the Public Hearing on Levying O&M Assessments**

MOTION TO: Open the Public Hearing.  
MADE BY: Supervisor Hutt  
SECONDED BY: Supervisor Latif  
DISCUSSION: None further  
RESULT: Called to Vote: Motion PASSED  
3/0 - Motion Passed Unanimously

**B. Staff Presentations**

Mr. Roberts went over the resolution with the Board. He explained that the assessments currently are \$939.16 annually and will be increasing to \$1,035.16 annually.

**C. Public Comments**

There were no public comments.

**D. Consideration of Resolution 2020-05; Levying O&M Assessments**

The Board reviewed the resolution.

MOTION TO: Approve Resolution 2020-05.  
MADE BY: Supervisor Hutt  
SECONDED BY: Supervisor Latif  
DISCUSSION: None further  
RESULT: Called to Vote: Motion PASSED  
3/0 - Motion Passed Unanimously

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**E. Close the Public Hearing on Levying O&M Assessments**

MOTION TO:	Close the Public Hearing.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 3/0 - Motion Passed Unanimously

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**6. RETURN TO REGULAR MEETING**

Mr. Roberts directed the Board to return to the Regular Meeting.

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**7. BUSINESS ITEMS**

**A. Consideration of Resolution 2020-06; Setting Fiscal Year 2021 Meeting Schedule**

The Board reviewed the resolution and meeting schedule.

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MOTION TO:	Approve Resolution 2020-06.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

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**B. Acceptance of Financial Report Fiscal Year Ended September 30, 2019**

The Board reviewed the audit.

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MOTION TO:	Accept the Financial Report Fiscal Year Ended September 30, 2019.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Latif
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

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**8. CONSENT AGENDA**

**A. Consideration of the Board of Supervisors Meeting Minutes July 7, 2020**

The Board reviewed the minutes.

MOTION TO:	Approve the July 7, 2020 meeting minutes.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Thebeau
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

**B. Consideration of Operation and Maintenance Expenditures June 2020**

The Board reviewed the O&Ms.

MOTION TO:	Approve the June 2020 O&Ms.
MADE BY:	Supervisor Hutt
SECONDED BY:	Supervisor Thebeau
DISCUSSION:	None Further
RESULT:	Called to Vote: Motion PASSED 3/0 – Motion Passed Unanimously

**C. Review of Financial Statements Month Ending June 30, 2020**

The financials were reviewed and accepted.

**9. VENDOR/STAFF REPORTS**

**A. District Counsel**

**B. District Engineer**

There were no reports from Counsel or the Engineer at this time.

191 **10. MANAGEMENT REPORTS**

192 **A. Staff Task List**

193 **B. District Manager**

194 **1. Community Inspection**

195 **2. Speed Data**

196 **3. Aquatics Report**

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198 Mr. Roberts went over the management reports with the Board. Mr. Roberts stated that the  
199 landscape vendor they had decided to go with at the last meeting is not able to provide proof of  
200 insurance, so he is securing bids from other vendors. The vendors were asked to have the bids  
201 submitted by August 14, 2020. The Board will continue this meeting to discuss the proposals on  
202 August 18, 2020.

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205 **11. SUPERVISOR REQUESTS**

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207 Supervisor Hutt asked that Millennium be notified that the dog stations need to be serviced with  
208 new bags.

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210 Supervisor Latif asked for staff to check to see if palm tree pruning is included in the current  
211 landscape contract.

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214 **12. AUDIENCE QUESTIONS, COMMENT AND DISCUSSION FORUM**

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216 A resident asked if there are plans to add additional landscaping in front of the wall along  
217 Mentmore. The Board said it will be looked into when more funds are available. A resident said  
218 the pond behind 3327 Thistle Down Lane always has trash in it. A resident expressed concerns  
219 about the landscape conditions in the circle on Butterfly Landing. Mr. Howell told him there is  
220 no irrigation in that location.

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223 **13. ADJOURNMENT**

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225	MOTION TO:	Continue the meeting to August 18, 2020 at 7:00 p.m.
226		via teleconference.
227	MADE BY:	Supervisor Thebeau
228	SECONDED BY:	Supervisor Hutt
229	DISCUSSION:	None Further
230	RESULT:	Called to Vote: Motion PASSED
231		3/0 - Motion Passed Unanimously

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234 *\*Please note the entire meeting is available on disc.*

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236 *\*These minutes were done in summary format.*

237 *\*Each person who decides to appeal any decision made by the Board with respect to any matter*  
238 *considered at the meeting is advised that person may need to ensure that a verbatim record of*  
239 *the proceedings is made, including the testimony and evidence upon which such appeal is to be*  
240 *based.*

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242 **Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly**  
243 **noticed meeting held on 9/1/20.**

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246 **Signature**

247 LORA HUTI

248 **Printed Name**

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250 **Title:**  
251  **Chairman**  
252  **Vice Chairman**

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**Signature**

Jane Roberts

**Printed Name**

**Title:**  
 **Secretary**  
 **Assistant Secretary**

*Recorded by Records Administrator*



**Signature**

9/2/20

**Date**

